**Admission Policy**

The Club@Midmillwelcomes applications from the parents/carers of Primary school aged children.

We aim to offer before and after school care for a maximum of 88 school aged children at any one time.

Our Admission Policy is governed by the following principles:

## We will work in partnership with parents/carers in caring for your child.

## Our staff will have both the time and the training to welcome you and your child to our club.

## You will be provided with sufficient information about the club and its operation to enable you and your child to make an informed choice about the club.

## You will be encouraged to visit the Club with your child.

## Allocation of places is based on equality and fairness.

## Places are offered on a first come, first served basis.

## When the club is full, a waiting list will be put in place.

## Information provided by you about your child will be treated confidentially and kept safe in line with the Data Protection Act 1998.